

Minutes Mansfield Library Advisory Board Meeting

June 22, 2004

Present: L. Bailey, ex officio; E. BarShalom, E. Chibeu, B. Katz, M. Johnson, J.Pao, R. Pollack, recording; C.Rees,

Absent: S.Q. Clark, J. Xu

The meeting was called to order 7:05 PM

MINUTES: Minutes of the April 27, 2004 meeting were accepted.

COMMUNICATIONS: None

LIBRARIAN REPORT:

A. Statistical Reports and Charts

1. As of May 31 the circulation of books was up 3% for the year despite a reduction of nine hours a week.
2. The young adult circulation was up significantly. Participation in the teen reading club is good. It is nice to establish reading as a habit in this age group.
3. All the programs are doing well.

B.Budget

1. Sunday library hours: the number of non-residents using the Library was quite high because Mansfield Public Library was the only library with Sunday hours in the area.
2. L Bailey may ask for an additional evening when the budget returns.

3. The June Book Sale netted close to \$12,000.00. The donations were spectacular and the food delicious. L. Bailey wants to expand the children's area for the next sale.
4. Renovations of the Auditorium were completed the day before the Sale. The Auditorium is used for cooperative programming by the Historical Society, Garden Gate club, NEDS, NOS, and ESL.
5. Extra custodial hours are needed. L. Bailey got approval due to increased usage.

C. Other News

1. In preparation for migration to a new online library system, an inventory of books was completed. Out of the collection of 77,000, 400 books were missing.
2. A new integrated system will be put into operation in September. The library will be closed the day after Labor Day and the old system will be checked into the new system. Training will take place during the summer. Two Staff members will be formally trained and then come back to train the rest of the staff.

Old Business: None

New Business: Renewal of 3 board members is due. All agreed to stay on.

Next meeting is planned for Oct. 26 at 7PM.

Meeting adjourned at 8:05 PM.

Submitted by,

Rita Pollack, Recording Secretary